## SKILL OF EXPLAINING

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# Meaning and Definition of Explanation

- Explanation also called as presentation means to explain or to give understanding to another person.
- According to Brown and Hatton (1982), explaining is, "giving understanding to another person".
- Explanation skillsdeal with the ability to use verbal and non-verbal cues at appropriate times in a lesson.
- It is concerned with explaining, narrating, giving appropriate illustrations, examples and planned repetition where necessary.
- Leads from the known to the unknown.
- Bridges the gap between a person's knowledge or experience and new phenomena.
- May also show the interdependence of phenomena in a general manner.
- Assists the learner to assimilate and accommodate new data or experience.

### Explaining addresses the questions "why", "how" and "what" ?

□ An effective explanation should be

- simple,
- clear,
- concise, and
- interesting

Effective explanation requires careful and sensitive planning, it also requires recognition of a number of essential characteristics.

A good explanation is one which is understood by the pupils. It has some components and can be divided into desirable and undesirable categories.

- Desirable Behaviours: The teacher should practice the following desirable behaviours in order to master the skill of explaining.
- Use of Introductory Statements: The teacher announces the topic or concept which is to be explained by him/her. It helps in creating mental alertness and readiness in the class to listen to what is to being explained.

Use of Explaining Links: Link words increases the effectiveness of explanation. Such links make explanation clear and bring continuity in statements.
Examples: "If", "then", "but", "hence", "due to", "because", "after" etc

Use of Visual Techniques: Visual techniques such as charts, diagrams, pictures, models etc can be used by teacher. This helps the students to use their different sense organs for better understanding of the concept.

- Covering Essential Points: The teacher needs to cover all the essential points as specified in instructional objectives in explanation.
- Interesting: Effective explanation makes lesson interesting to students. Explanation can be made interesting by teachers by giving examples from daily life and use different media of communications.
- Defining Technical Words: Sometimes topic consists of difficult, technical and ambiguous terms in the topic. It is the responsibility of the teacher to explain such words in simple, clear, easy and understandable language so that students find no difficulty in understanding the topic.

- Testing Pupils Understanding: In oder to know whether the sudents have understood the topic, and the teacher has achieved his/ her objective, testing pupils understanding is needed. At the end of topic the teacher can ask simple questions and test the understanding of students.
- Use of Concluding Statements: When the teacher finishes the lesson, he/she should conclude it with some statement. This statement gives an outlook picture of what has been explained to the students.

- Undesirable Behaviour: There are some behaviours that teachers should avoid while explaining to the students:
- Use of Irrelavant Statements: Teacher should avoid of using statements which are not relevant to the topic. this creates confusion annd distraction in students.
- > Lack of Continuity: Continuty is broken in the following situations:

\* when statements are irrelavant

\*when there is no sequence either of place or time.

\*when new information is introduced without relating it to the previous knowledge.

- ➤ Lack of Fluency:
- Use of Vague Words:
- ➤ Use of Inappropriate Vocabulary:

#### The elements of skill of explaining :

- Clarity
- Continuity
- Relevance to content using beginning and concluding statements
- Covering essential points
- Simple
- Relevant and interesting examples appropriate media
- Use of inducts, deductive approach, it can be functional, causal or sequential

#### **Characteristics of effective explanation:**

- Coordination in Statements :Coordination in the statements used during the explanation is very essential; otherwise there will be all hotch- potch.
- **Relevant Statements:** While presenting the subject matter, the concerned statements should be relevant.
- *Fluency in Language:* The teacher should use fluent language so that the pupils may listen and understand his thoughts.
- Connecting Links: The use of words, idioms or connecting links such as 'therefore' as a result of etc. is essential to link the different thought or statements.
- Clear Beginning Statement: Before starting any explanation, the teacher should make the pupils aware of what he is to teach on that day through a clear beginning statement.
- Use of proper Words: The teacher should use proper words for explaining an object or an event otherwise he would be in a state of confusion

• THANK YOU